



# Preschool Handbook

2022-2023

*Last Revised: August 2022*

Cross Lutheran School  
8535 Route 47  
Yorkville, IL 60560  
630-553-7864  
[www.hiscross.org](http://www.hiscross.org)

## Directory

Brett Hardecopf, Principal  
[bhardecopf@hiscross.net](mailto:bhardecopf@hiscross.net)

630-553-7861

Rev. Erik Gauss  
[egauss@hiscross.org](mailto:egauss@hiscross.org)

630-553-7335

Alicia Gauss, Preschool Teacher  
[agauss@hiscross.net](mailto:agauss@hiscross.net)

630-551-6582

Tabetha Knobloch, Preschool Teacher  
[tknobloch@hiscross.net](mailto:tknobloch@hiscross.net)

Kimberly Robbins, Preschool Teacher  
[krobbins@hiscross.net](mailto:krobbins@hiscross.net)

Cathy Schmeckpeper, Preschool Teacher  
[cschmeckpeper@hiscross.net](mailto:cschmeckpeper@hiscross.net)

Hillary Weis, Preschool Teacher  
[hweis@hiscross.net](mailto:hweis@hiscross.net)

Cross Lutheran School

2022-2023 Calendar

(All Dates Listed are Subject to Change. Additional details to follow once available.)

Updated as of 8/1/2022

August	18	Back to School Orientation, PS 4:00-7:00pm (Tentative) & K-8th 1:00-7:00pm (Tentative)
	21	Blessing of the Backpacks at 8:00am and 10:00am services, Principal Installation & Teacher Re-Dedication/Dedication at 8:00am service, 10:30am Summer Jam in Large Gym
	24	First Full Day of School (PS - 8th Grade)
September	5	No School (PS - 8th) - Labor Day
	22	12pm Dismissal (PS - 8th): Teacher Professional Development (PD) - No extended PS or Cross Cares
	23	12pm Dismissal (PS - 8th): No extended PS or Cross Cares - Walk-A-Thon
October	6-7	Fall Break - LEA
	10	No School (PS - 8th) - Columbus Day
	21	End of First Quarter
November	2	PS & K Grandparents Day, 11am Dismissal - No PS2 class
	2	Kdg - 8th Grade Parent-Teacher Conferences - Beginning @ 3:30pm
	3	12pm Dismissal (PS - 8th): Kdg - 8th Grade Parent-Teacher Conferences - No extended PS or Cross Cares
	4	No School (PS - 8th)
	23-25	No School (PS - 8th) - Thanksgiving Vacation
December	21	Christmas Vacation Begins
January	4	School Resumes (PS - 8th)
	6	End of Second Quarter
	16	No School (PS - 8th) - Martin Luther King Jr's Birthday
	22-29	Lutheran Schools Week
February	16	12pm Dismissal (PS - 8th): Teacher Professional Development (PD) - No extended PS or Cross Cares
	17-20	No School (PS - 8th) Mid-Winter Break
March	10	End of 3rd Quarter
	23	Kdg - 8th Grade Parent-Teacher Conferences - Beginning @ 3:30pm
	24	12pm Dismissal (PS - 8th): Kdg - 8th Grade Parent-Teacher Conferences - No extended PS or Cross Cares
	27-31	No School (PS - 8th) Spring Break
April	7-10	No School (PS - 8th) Easter Break
	28	1st-8th Grandparents Day, 12pm Dismissal - No extended PS or Cross Cares, No PS2 class
May	22	Last Day-Only 2 Year Old Preschool
	23	Last Day - 2 Year Old Preschool & T/Th Preschool 3/4 Year Olds
	24	Last Day - 2 Year Old Preschool & (M-F) (MWF) Preschool 3/4 Year Olds
	24	11:00am Dismissal (Preschool): Field Day
	24	1:30pm Dismissal (Kdg-8th): Field Day
	24	6:00pm - All Preschool Closing Service
	25	10:15am Dismissal (Kdg-8th): Last Day of School - End of 4th Quarter
	25	6:30pm - 8th Grade Graduation Service

## Why A Christian School?

God commands us to "Teach them to observe all things whatsoever I have commanded you." The members of Cross have established and maintained a Christian Day School to help parents and the church to carry out this command. We believe this to be an essential ministry of the church to "train up a child in the way he/she should go." We pray the Good News of Jesus Christ may influence every relationship of church, school, teacher, parent, child, and family to His glory.

## History of Cross Lutheran School

Cross Lutheran Church has realized the value of Christian education as long as the church has realized a need for itself. This dates back to 1881. The first school was held in the church and was taught by Pastor John Rabe. This arrangement was continued until 1929 when Cross called its first teacher, James A. Strayer.

A new school building was built in April, 1931. This building still serves as classroom space but has been extensively renovated once and redecorated several times. The second addition of the gymnasium, kitchen, church and school offices was dedicated in April 1968. This addition also provided for a library, storage space, and restrooms. A third addition in 1980 provided for reorganization of classrooms, offices, and library. It also provided a teachers' lounge.

The existing facilities were utilized in varying degrees to meet needs until the newest and most extensive addition was completed in 1992. In addition to a new sanctuary, this addition provided a new kitchen, new storage areas, new church and school offices, new faculty room, and two new classrooms. Other rooms were also relocated with this addition.

The latest addition to our church and school opened in February 1999. The addition brought a new gymnasium, a junior high wing, children's library, computer lab, science lab, and a new office suite. New playground equipment was also installed on the property. Other classrooms were relocated as a result of the addition.

The 2006-2007 school year brought several changes due to increased enrollment and the desire to continue to grow. An additional third grade class was added making it necessary to relocate classrooms and other rooms used within the school. A new playground was configured for the Preschool.

For the 2012-2013 school year exciting changes were made to our preschool program. We added a two year old program and an extended day program for three and four year olds.

## Cross Lutheran Mission & Vision Statement

Cross Lutheran Church and School exists to equip and send disciples to be disciple-makers, using the gifts and resources that God provides and meeting people where they are already in our community.

People connected to Cross will mature as Disciples of Christ by walking with God, growing in faith together, and loving their neighbors.

## God's Commands

Ephesians 6:4 "Father, do not exasperate your children; instead, bring them up in the training and instruction of the Lord."

1 Timothy 4:11 "Command and teach these things."

## God's Promises

Proverbs 22:6 "Train a child in the way he should go, and when he is old he will not turn from it."

Isaiah 54:13 "All your sons will be taught by the Lord, and great will be your children's peace."

## Statement of Philosophy

Cross Lutheran Preschool operates under the following guidelines:

1. We are all children of God because God loved us so much He sent His only Son, Jesus Christ, to suffer and die for us. Because of God's love, we are freed from our sins and have the promise of eternal life. As children of God, then, we are to show love to others in our thoughts, words, and actions.
2. Our goal is to educate and nurture the whole child's development in these five areas: physical, intellectual, emotional, social, and spiritual growth. This will be accomplished through hands-on activities and experience building activities.

## Program

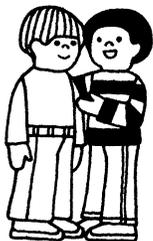
As stated in our philosophy, our goal is to aid your child in five developmental areas. We feel this growth best occurs with *activity*. Therefore, our sessions provide daily opportunities for your child to experience learning at his own rate in each of these areas:

1. Physical growth: activities that use developing large muscles; hand-eye coordination; sensory development.
2. Cognitive growth: an environment rich with language, activities in problem solving, classification, ordering and memory. Writing, letter, and number recognition will be introduced.
3. Emotional growth: practice and modeling of appropriate expressions, both positive and those more difficult.
4. Social growth: experiences in different sized groups; opportunities to build or reinforce self-control, self-image, manners, and conflict resolution.
5. Spiritual growth: knowing God as a loving, caring friend children can trust; knowing the gift of salvation through Jesus Christ.



### Four Year Old Preschool

The following is specific to four year old preschool only:



1. Class sessions meet in the following options:  
Three days: half, extended, and full  
Five days: full only
2. Children attend chapel services weekly. Morning chapel begins every Wednesday at 8:30 a.m. Chapel offerings provide outside organizations with monetary support.
3. Children attend library and check out books weekly. Books returned on time will warrant checking out a new book. Books that become lost at home will need to be paid for before a child can check out a new one.
4. Children sing in church on weekends usually twice per year.
5. See #2 under "Three Year Old Preschool" about toilet training.

### Three Year Old Preschool

The following is specific to three year old preschool only:

1. Class sessions meet in the following options:  
Two days: half only  
Three days: half, extended and full  
Five days: full only
2. All children entering school must be fully toilet trained. No pull ups or diapers are allowed. Children who need help with wiping are not considered toilet trained. Teachers will assist with clothes and buttoning. Three Year Old children in the two day class session can be in the transition stage from pull ups or diapers to full toilet training.

### Two Year Old Preschool

The following is specific to two year old preschool only:

1. Class sessions meet on Monday and/or Wednesday, or Tuesday and/or Thursday.
2. There is a 10-children maximum with a teacher's aide.
3. Children in the two year old program do not need to be toilet trained. Pull ups or diapers are allowed. If your child is working on toilet training, there is a toddler sized toilet available in the classroom.

### Tuition

Tuition prices vary by the program you select. Tuition payment is set up by the parent online with FACTS tuition management.

### The Preschool Day



Cross Preschool offers classrooms where time is spent in a balance of structure and free choice time, giving children a chance to develop the skills mentioned above, and allowing the teacher to provide an example where needed. The Project Approach style of teaching used in preschool offers children the opportunity to play an active role in their learning. Children are given the chance to voice a number of different curiosities about the world around them. Children help decide what topics the class will explore, making the learning relevant to their lives. The teacher acts as the facilitator of the investigation, encouraging children to ask questions and pursue new avenues.

Since social and emotional skills are a crucial part of learning at this age, most time is spent in guided play. During this time, children may choose to practice use of manipulatives, become involved in sensory and dramatic play, develop age appropriate writing, number and letter skills, and enjoy books and computer games (3 yr. & 4 yr.). At the same time, children are exposed to problem solving, conflict resolution, sharing, and cooperating.

### Extended Care - Cross Cares

Cross Lutheran offers Cross Cares, an extended care program. This program is available to children who are enrolled at Cross Lutheran in Preschool through Eighth grade. The program runs from 6:30-7:50 a.m. and 3:15-5:30 p.m. It will run from 3:15-5:30 p.m. for afternoon preschoolers. Cross Cares is closed when school is dismissed at noon, for major holidays, and any day children are not in attendance at school. If school is dismissed early due to inclement weather, Cross Cares will also be closed.

Cross Cares is staffed by an adult over 21 years of age.

Hourly fees are assessed based on usage. These fees are set before the beginning of each school year.

### Cell Phones

Cell phones/electronic devices, including Apple watches and the like that can send, record, and/or receive messages, pictures, and/or videos, are off and out of sight on school days once on school/church grounds unless with a parent and under their supervision or with teacher or coach permission.

If violation occurs:

1<sup>st</sup> time will result in confiscation to be picked up at the end of school by a parent from the principal with a \$25 fine. An agreement must be signed by student and parent reflecting an understanding of further consequences.

2<sup>nd</sup> time will result in confiscation to be picked up at the end of school by a parent from the principal with a \$50 fine. An agreement must be signed by student and parent reflecting an understanding of further consequences.

3<sup>rd</sup> time and beyond will result in confiscation to be picked up at the end of school by a parent from the principal with a \$100 fine. An agreement must be signed by student and parent reflecting an understanding of further consequences.

### Confidentiality

You are always welcome to visit. This is your school, too! Please feel free to ask us anything - we need to know your concerns and interests. If something out of the ordinary is happening at home (i.e. divorce, illness, death, etc.), we need to know. Children react to changes in their lives and may not be able to explain the events that occur around them accurately. Please know that all information shared is in confidence and would only be used to help your child.

## Discipline

Teachers are directly responsible for addressing any misbehavior. Other staff members, administrators, and/or pastors may be consulted. Parents will be notified of serious and/or continual misbehavior. Any punishment deemed necessary will be administered in love, firmness, and with forgiveness. This policy does not include use of corporal punishment (spanking). Please review appropriate conflict resolution and manners with your child frequently.

## Dress Code

The following paragraphs delineate the dress code for Cross Lutheran School as a whole. While Preschool students fall under these guidelines as well, a general statement regarding dress for preschoolers is appropriate. Italicized items should be recognized by preschool parents. Our preschool curriculum allows for activity throughout the day. It would be helpful if your child came dressed in comfortable and sturdy clothing that will not hinder activity.

1. Shorts, skirts, skorts, and dresses of proper length may be worn. All must be approximately mid-thigh in length or longer. Spandex-based shorts (i.e. biking-style shorts) that meet the length requirement must also be worn with a top that would be approved to be worn with leggings as described in point #2. No undergarments should be visible.
2. **Leggings may be worn as long as the top worn with them extends at least to the palm when arms are straight down. Since arm length does vary, tops worn with leggings must clearly extend down beyond the inseam.**
3. The following clothes are considered inappropriate for school:
  - a. Halter, tube, midriff, spaghetti straps, tank tops, or short (crop) tops. Waist, lower back, or undergarments should not be visible..
  - b. Muscle and cut-off shirts (Permitted for PS-4th).
  - c. Ripped clothing.
  - d. Offensive clothing: clothing advertising alcohol, beer, or tobacco; secular rock groups, un-Christian slogans/themes and clothing that distracts from the learning process.
  - e. Tight or revealing clothing.
4. No hats, head coverings, visors, or sunglasses should be worn in the school building.
5. Hair should be clean, well-groomed, and remain a natural color.
6. Clean and neat pants or jeans may be worn. Jeans with open holes, rips, or tears may not be worn.
7. In the interest of modesty, girls should wear shorts under dresses/skirts.
8. Body piercing, other than ear piercing, is not permitted for girls or boys.
9. Makeup brought to school will be confiscated, including perfumes, body spray, or heavily scented lotions.
10. Closed-toe shoes must be worn both indoors and outdoors and should be appropriate for outdoor play. **Preschoolers should wear gym shoes or other rubber soled shoes to school.** Cowboy boots, sandals, crocs, shoes with wheels, or other such footwear should **not** be worn to school.

## Drop-Off and Pick-Up Procedure

Drop-off time is 7:50 to 8:05 a.m. For safety and convenience, two year old children are walked into school each morning, using the Church Entrance doors. Parents should park in the lot nearest to the entrance. Parents are encouraged to make good-byes as brief as possible - children read a parent's hesitation to leave!



Pick-up time is 11:00 a.m., 1:30 p.m. or 3:00 p.m. depending on the class your child attends. Parents should line up along the school building and pull up as close to the church entrance as possible. Car signs must be placed in the visor, clearly visible through the front window. Children can walk safely on the sidewalk to a family car. 3:00 p.m. dismissals will be under the church portico along with K-8 students dismissing at 3:10 p.m.. Please drive slowly!

Children who arrive after 8:05 a.m. should enter via the Office Entrance to sign-in before coming to the classroom. Children leaving before dismissal also need to sign out in the office and leave through the office doors.

## Field Trips

During the course of the year, several field trips will be planned. Field trips are normally related to the Project the children are involved in at school; the teacher does not necessarily take children on the same trips every year. Some field trips may allow for younger siblings to attend. However, the teacher's discretion is used in planning a trip as to whether siblings are welcome to attend. If you are not able to attend a trip as a parent chaperone, please know your child will be well taken care of! On bigger, more "busy" field trips, the teacher never assigns more than two school children to one adult. Please note: Parents are required to fill out a field trip permission form for each child every school year.

## Field Trip Drivers

Cross Lutheran Church & School requires all drivers who drive a vehicle other than one that is owned by Cross to carry their own auto insurance on the vehicle they will be driving in the course of ministry for Cross. This includes field trips and other school related events. Should there be a reason for the insurance company to be involved, Cross' insurance will continue coverage up to one million dollars, after the drivers' primary insurance limits are exhausted. In addition, Cross' insurance will reimburse the driver for the drivers' deductible up to \$1,000 to get their car repaired.

## Food Allergy Guidelines

1. Cross Lutheran School strives to provide a safe learning environment, but it is necessary for everyone to understand that an ALL ALLERGEN-FREE environment is impossible to achieve, and to expect it, is to harbor a false sense of security.
2. Each student/family is treated individually to maintain the least restrictive environment for a student with a food allergy or food sensitivity. The parents/guardians will initiate a meeting with the classroom teacher before the first day of school to establish individual guidelines. The Cross Lutheran Health Care Plan, Prescription Medication Permission Form, and FARE Food Allergy & Anaphylaxis Emergency Care Plan will all need to be completed prior to and shared at the teacher/parent meeting and also be on file at Cross.
3. Due to the student privacy policies, Cross Lutheran cannot divulge to families who has a food allergy/sensitivity. However, the classroom teacher will inform families of all such food allergies/sensitivities that exist in the classroom.
4. Cross Lutheran Preschool students need to bring a TREE NUT and PEANUT FREE snack and/or lunch.
5. PS-8th grade classrooms at Cross Lutheran will be free of actual PEANUTS and TREE NUTS, and labeled as such! In the event that students need to eat lunch in the classroom, every effort will be made by the teacher/school to notify all students to bring a PEANUT and TREE NUT free lunch.
6. When the following special events occur, this is how they will be addressed:

**SPECIAL TREATS:** The Crusader will inform parents of what allergy friendly versions of that treat will be available.

**CLASS CURRICULUM EVENTS:** (Class cooking projects, Teacher birthday parties, Fruit of the Spirit Celebration, etc.) Individual classroom teachers will accommodate known food allergies/sensitivities within that class.

**CELEBRATORY EVENTS:** (School open house, Muffins with Mom, Donuts with Dad, etc.) Cross staff will accommodate known food allergies/sensitivities to the best of their ability.

**CLASS PARTIES:** Below is the list of Cross Lutheran approved foods that can be brought for class parties. Any foods NOT on this list will be sent back home.

<b>Approved Food List For All School Parties</b>	
Buy only name brands as many generic brands are not safe.	
<b>Fruit</b>	<b>Sweet Treats</b> ***SEE GLUTEN FREE <b>SUBSTITUTES</b>
Fresh	Jell-O
Apple Sauce	Vanilla Oreo Cookies (Original)***
Fruit Cups	Chocolate Oreo Cookies (Original)***
Raisins	Enjoy Life Cookies
Craisins	Made Good Krispie Square
Dried Fruit	Betty Crocker Fruit By The Foot
	Kellogg's Fruit Snacks
<b>Vegetables</b>	Campfire Brand Marshmallows
Fresh	Dum Dum Pops
	Haribo Gummy Bears
<b>Crackers/Cereal</b> ***SEE GLUTEN FREE <b>SUBSTITUTES</b>	Starburst
Ritz Crackers***	Skittles
Nabisco Saltines***	Swedish Fish
Nabisco Wheat Thins	Smarties
Honey Maid Graham Crackers (original)***	
Chex Cereal (Corn or Rice)	<b>Drinks</b>
Cheerios Cereal	100% Apple Juice
Kix Cereal	100% Grape Juice
Lucky Charms Cereal	Country Time Lemonade
<b>Pretzels/Chips/Popcorn</b>	<b>***THESE ARE GLUTEN FREE SUBSTITUTES ONLY; NOT SAFE FOR ALL OTHER ALLERGENS!</b>
Rold Gold Pretzels	SUBSTITUTE FOR VANILLA OREOS: <b>Glutino Brand</b>
Sensible Portions Veggie Straws	SUBSTITUTE FOR CHOCOLATE OREOS: <b>Glutino Brand</b>
Sensible Portions Veggie Wavy Chips	SUBSTITUTE FOR RITZ CRACKERS: <b>Lance Baked Original</b>
Lays Regular or Wavy Chips	SUBSTITUTE FOR NABISCO SALTINES: <b>Schar Table Crackers</b>
Lays Frito Chips	SUBSTITUTE FOR HONEY MAID GRAHAMS: <b>Kinnikinnick Graham Crackers</b>

Skinny Pop Popcorn	<u>Sweet Treats</u> ***SEE GLUTEN FREE <u>SUBSTITUTES</u>
Skinny Pop Popcorn Rice Cakes	Jell-O
Quaker Rice Cakes	

**BIRTHDAY TREATS:** Edible birthday treats will NOT be allowed during regular school hours. In lieu of birthday treats, donations towards a special yearly mission project may be made or sharing an item such as stickers, pencils, erasers, etc. may be done.

Fundraisers

Cross Preschool families have the opportunity to participate in school wide fundraising throughout the school year. These include, but are not limited to, SCRIP, Walk-a-Thon, and Fun Fair.



Home/School Communication



There are various ways that the preschool teacher will communicate with parents on a regular basis. It is imperative that you read all information that comes home so you are aware of school happenings. Examples you will find are:

1. A written evaluation of your child's progress will be sent home. Reports are designed to be a mode of communication and a means to assist children in their development, not to "grade" children.
2. Parent/teacher conferences are offered in February for three and four year old children and are strongly recommended. Conferences are offered in May for two year olds. Times and dates will be announced. Other conferences will be scheduled on an individual, as needed basis.
3. The class newsletter comes home weekly and informs parents about upcoming activities, important information, and the general classroom happenings.
4. Frequently, a family page regarding the current Jesus time lesson will come home. Please use this opportunity to discuss the story and other Jesus time topics with your child.
5. The school-wide newsletter, "The Crusader," is distributed weekly and informs parents about school activities and events.
6. Seesaw is used to share photos and updates through desktop or app.

Illnesses/Accidents

If your child will be absent from school due to illness, please contact the school office. It is helpful to know not to expect your child. In the case of an illness or an accident occurring at school, you or the contact person on your child's online emergency contacts list will be notified. **If your child has symptoms of illness, please keep him/her home. In the case of a fever, a child MUST remain at home for at least 24 hours after the fever is GONE.** Children with an undiagnosed rash, profuse nasal discharge, heavy coughing, diarrhea, or vomiting will not be allowed to stay at school. If your child requires the use of medication while at school, they are most likely too sick to be at school! <https://dph.illinois.gov/content/dam/soi/en/web/idph/files/publications/commchartschool-032817.pdf>



Also related to the subject of your child's health is the issue of child abuse. As educators in the State of Illinois, our teachers are mandated by law to report any suspected cases of child abuse. Reasonable discretion will be used in any such reports. This policy exists to protect both you and your child.

Party Invitations

Party invitations may be passed out at school if all boys/girls/whole class are(is) invited. Parents or children are responsible for the distribution of such. You may want to consider using an "electronic" invitation option.

Preschool Open House/Orientation

A Preschool Open House/Orientation will be held the week prior to the beginning of school so parents and children can become acclimated to the school setting, schedule, etc. Parents will receive a tour of the building. Also at that time, parents will have an opportunity to sign up for classroom helper, parties and other needs. The teachers will go over classroom procedures and policies. If you are unable to attend the Open House/Orientation, please contact your teacher.

Registration

To register your child, you will need the following:

1. Your child's completed health and immunization records (form available through the school office or on the Cross Lutheran website, [www.hiscross.org](http://www.hiscross.org)). Please note that proof of vaccination on or after the first birthday for Hepatitis B and chickenpox is now required for children entering any school program for the first time at or below the Kindergarten level.
2. Signed Emergency Cards
3. Signed tuition contract.
4. A copy of your child's birth certificate.

Minimum Age Preschool:

1. 2-year old preschoolers must be 2 years of age by September 1 of the year they enter.
2. 3-year old preschoolers must be 3 years of age by September 1 of the year they enter.
3. 4-year old preschoolers must be 4 years of age by September 1 of the year they enter.

Preschoolers who have reached the age after the September 1 deadline may be accepted into a preschool classroom depending on class size, and extenuating circumstances. A student accepted under these conditions must follow the age requirements for the following school year.

Cross Lutheran School admits students of any race, color, national or ethnic origin. All students are entitled to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. We do not discriminate on the basis of color, race, national, ethnic origin in administration of our educational policies, admission policies, athletic policies and other school administered programs.

## School Closings

Parents will receive an official communication from the school when school is unexpectedly canceled. The means of communication may include, but is not limited to, communication from classroom teachers, mass email, an announcement on WSPY, FM-107 and the scrolling list on local TV stations.



## Technology

Please refer to our Cross Technology Handbook regarding expected student behavior when using approved technology at school on our website under the For Parents, Handbooks section.

## Toilet Training

A child is considered toilet trained when he/she is able to know he/she needs to go potty and can tell an adult. A child must be able to attend to his/her bathroom needs with minimal assistance from the teacher or aide.

## Visitors

In order to maintain a safe environment for our students, the following security procedures are required:

1. All parents and visitors in the school building after 8:05 a.m. must sign in at the office.
2. All parents and visitors in the building during school hours must obtain a visitors badge from the school office. Upon leaving, visitors should sign out at the office and return the visitor badge.

## Weapons

The safety of our students and staff is of utmost importance. To help ensure the safety of everyone in our school, no student shall possess any object that can reasonably be considered a weapon. A "weapon" can be, but is not limited to, guns, knives, firearms, razors, or look-alikes. Any item such as a bottle, lock, stick, pencil, and pen is considered to be a weapon if used or attempted to be used to cause bodily harm.

Parental contact will be made by the principal when a "weapon" is found at school.

A student who is found to be in possession of such an item will be subject to age-appropriate disciplinary action that can include suspension or expulsion.

Any incident involving use of a weapon at school shall be reported as required by state law, to both local and state policing agencies and to the Illinois State Board of Education.

## Vision and Hearing Screening

Vision and hearing screening will be scheduled for students at Cross Lutheran School at some point during the school year. In accordance with IL law, (Public Act 93-504), we are informing you "Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Your child is not required to undergo this vision screening if an Optometrist or an Ophthalmologist has signed a report form indicating that an examination has been administered within the previous twelve months."

# Cross Preschool Handbook: Parent/Guardian/Student Sign-Off

*By completing the Google Form electronic sign-off ([Click Here](#)), it attests that,*

**Parents/Guardians:**

**“I have read the Cross Preschool Handbook and agree to work with my children to help them best understand Cross’ expectations. I will support Cross Lutheran School’s expectations in this document and hold my child(ren) accountable to these standards while at Cross.”**

**Students:**

**“I have read the Cross Preschool Handbook and agree to abide by the rules and expectations of Cross Lutheran School. If I am uncertain or unclear about something related to the handbook, I will ask my teacher, parent, or other Cross staff member for clarification.”**