



PRESCRIPTION and OVER-THE COUNTER MEDICATION FORM GUIDELINES

Medicine should ordinarily be administered at home. However, at certain times medication may need to be administered during the school day in order that the child can attend school on a regular basis. Below are the steps to follow if your child takes prescription medication:

1. A written order from the physician must be on file here at Cross detailing the name of the medication, dosage, how to administer, reason for the medication and any related discontinuation date.
2. All medication must be furnished by the parent or guardian in a container properly labeled by the pharmacy or physician. Medications should be brought to the school by the parent or guardian. With the exception of those who have a doctor's permission to self-administer on file with the school, students should never have medication in their possession.

Label for Medications Should Show:

- Child's name
- Medication Name/Dose
- Date/Refill
- Pharmacy address/Phone Number
- Prescription Number
- Administration directions
- Physician Name
- Child's birth date
- Pharmacist

3. A parent signature is also required in order for the staff of Cross Lutheran to be able to administer this prescription medication.

Thank you for helping us to keep our students healthy and safe.

